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University of South Carolina

BOARD OF TRUSTEES

Buildings and Grounds Committee

November 8, 2007

The Buildings and Grounds Committee of the University of South Carolina Board of Trustees met on Thursday, November 8, 2007, at 10:00 a. m. in the 17th floor Carolina Room in Capstone.

Members present were: Mr. William C. Hubbard, Chairman; Mr. Arthur S. Bahnmuller; Mr. Mark W. Buyck, Jr.; Mr. Samuel R. Foster, II; Mr. William W. Jones, Jr.; Mr. Toney J. Lister; Mr. Herbert C. Adams, Board Chairman; and Mr. Miles Loadholt, Board Vice Chairman. Mr. James Bradley and Mr. Eugene P. Warr, Jr. were absent.

Others present were: President Andrew A. Sorensen; Secretary Thomas L. Stepp; Executive Vice President for Academic Affairs and Provost Mark P. Becker; Vice President and Chief Financial Officer Richard W. Kelly; Associate Vice President for Housing and Student Development and Assistant to the Vice Provost for Special Projects, Gene Luna; Director of Office of Business Helen Zeigler; Director of Facilities, Division of Business and Finance, Tom Quasney; Campus Planning and Construction Director and University Architect Charles G. Jeffcoat; Director of University Communications, Division of University Advancement, Russ McKinney, Jr.; Lisa Jerald, Division of Campus Planning and Construction; University Technology Services Production Manager, Justin Johnson; Board staff member Terri Saxon; and a member of the media.

Chairman Hubbard welcomed everyone. Mr. McKinney introduced Mr. Jim Hammond, with The State Newspaper.

Chairman Hubbard called the meeting to order and stated that notice of the meeting had been posted and the press notified as required by the Freedom of Information Act; the agenda and supporting materials had been circulated to the members; and a quorum was present to conduct business.

Open Session

Capital Projects Design Manual and Standards

I. Design Guidelines

Chairman Hubbard stated that the goal of the meeting was to discuss the Design Guidelines that would define the development of the campus for many

decades. He noted that the Guidelines had been provided to the Committee several weeks prior, to allow them time for review.

Chairman Hubbard called on Mr. Kelly to lead the review. Specific changes were made to the document. One change was to delete "Willow Oaks or Live Oaks" where it appeared in the document and replace with the language "primarily with Oaks with an emphasis on size and color," to broaden the types of plantings. Other changes included the addition of language to encourage overall campus harmony, and to provide clarity to the guidelines.

The Committee would be provided an amended version of the document including all changes, prior to the December 17th Board of Trustees Meeting.

Chairman Hubbard recessed the meeting for lunch at approximately 12:50 p.m.

Following lunch Chairman Hubbard called the meeting back to order at approximately 1:30 p.m.

II. Architectural Review Board

Chairman Hubbard called on Secretary Stepp to lead the discussion on the proposed Architectural Review Board language. Following much discussion, the following amendments were made to the proposed document:

A. Changes:

1. "A consulting architect" to "A LEED certified consulting architect"
2. "A faculty representative" to "The provost or a designated faculty representative"
3. "Require a review near the end of the design development phases, and, if there are no significant changes, equivalent review for construction documents" to "Review and approval near the end of the design development phases, and, if there are no significant changes, equivalent review and approval for construction documents"

B. Additional Language:

1. Add membership for "A consulting engineer"
2. Add membership for "the dean or vice president responsible for the program within a specific building (with vote) for consideration of that project only."

The document, as amended, would be presented at the Building and Grounds Committee meeting the next day for approval.

Chairman Hubbard stated that there were contractual matters relative to proposed property acquisitions and project contractual negotiations which were appropriate for discussion in Executive Session.

Mr. Adams moved to enter Executive Session. Mr. Lister seconded the motion. The vote was taken, and the motion carried.

Chairman Hubbard invited the following individuals to remain: Dr. Sorensen, Secretary Stepp, Dr. Becker, Dr. Pruitt, Mr. Kelly, Dr. Luna, Mr. Quasney, Mr. Jeffcoat, Ms. Zeigler, and Mrs. Saxon.

III. Adjournment

Chairman Hubbard declared the meeting adjourned at 4:45 p.m.

Respectfully submitted,

Thomas L. Stepp
Secretary