

Technology Subcommittee Meeting  
04/23/2021

- Strategic Plan Timeline Update
  - There is a plan to have breakout groups and think through CPOS that is coming and the DegreeWorks implementation.
  - [Showing the groups for breakout sessions in May](#)
  - This will be what we want to cover for next meeting
  - These technologies have been rolled out, but there hasn't been much training or behind the scenes strategy to help out with the new technologies. This is what these breakouts are for
- Updates from DegreeWorks Team
  - Wrapping up final edits for 2021-2022. Should be out by the end of the month in time for Orientation
  - No updates on aesthetic or functional updates on DegreeWorks
  - Reports from DegreeWorks on exceptions that are being made? – BJ will find out
  - Having a guide to help faculty as they make curriculum changes for new Bulletin years. – Sandra Varney says she can be pulled into those conversations.
  - OSP is a program, not an academic department. Can they be updated on curriculum changes? – Sandra Varney says they are using all the right resources.
  - [9:27 AM] LEAPHART, JANIS Comment in Chat
    - Advisors within the unit - be they faculty, departmental or UAC professional advisors, can be very helpful if included during the process. The advisors are probably the best "point people" for this because faculty don't and aren't going to be dealing with Degreeworks on a regular basis. I found our faculty very amenable to my suggestions on how the new curriculum could be configured in ways that worked better with Degreeworks and also kept the curricular goals paramount.
  - If new courses are added in your unit, emails Sandra Varney to update DegreeWorks coding
- Updates from Brian
  - EAB Reminders and Updates and Future
    - Scheduling appointments – if you have 45 min appointments, they updated the system so you don't have as much wasted times.
    - Direct link for appointments has been giving some trouble. If students use the link and cannot log in, tell students not to use VIPID. They can use their network ID (email and password) or USCID.
    - EAB App – Rolling out to students through Orientation, potentially. Brian shows the app more.
    - Fall considerations for advising
      - Online and in person advising. This is a good time to update those things for the upcoming semester.

- Success markers or predicted risk – Brian will really like to look at the “secret sauce” that pulls this info together to see how helpful/not helpful these are. Also have a data update and visual update on these.
    - Fall 2021 locations and modalities question – How do we communicate our changes and are there any guides?
      - Email Brian about changes. Best not to delete things on the backend because you cannot get reports on that.
  - Access and Role-based permissions across campus – Who has access to what?
    - Role-based access
    - Brian sending out a list to departments to confirm areas of access for your unit. Access audit.
  - New Advisors coming in – access form needs signature and training needs to be completed for forms to be processed.
  - When advisors leave, or others that have advising tech access in your area, [please fill out the form.](#)
- Tech Related Concerns
  - Ali Mathwig – Bulletin online has changed to new year. Old 2020 Bulletin is only accessible as a PDF.
    - This could be because of the conversion from the old to new Course Leaf.
    - PDF is not ADA compliant. Will this be addressed? It’s a Course Leaf issue.
  - Ali Mathwig – Founding docs that are coming. Is it going to be on DegreeWorks audit?
    - Waiting to see where it will be put in the curriculum and then will write it in.
  - Rachel Acosta – when advisors leave through the semester, the best way to help that caseload?
    - Make a campaign and add advisors so students can still make appointments.
  - Paige – “Administration is reviewing your file”
    - When both advisor and student log out, it seems to work.
    - Sometimes it seems like it happens when the student is on their own.
- Committee Roundtable
  - Orientation Questions
    - Concerns about advising, space, sessions, etc. There are MANY concerns that are just being thought through.
    - There are upcoming meetings dedicated to this.
  - Fall 2021 Modalities
    - Many units will be having both, online and in person. Campaigns you can only select one modality.
    - Helping students think through coming to see you in person.
    - Changing cancellation policies in units to help students.